

Meeting Title: Pacific Swimming Board of Directors Meeting

Date: Wednesday, April 22, 2026

Attendance:

Board members attending are noted by an 'X' in the table below; board members not present, but excused are marked with an 'E'. Team representatives and guests in attendance are also noted.

Lehla Irwin	X	Marisa Cozort	X	Zone Chairs		Zone Reps		Guests			Staff		
Verónica Hernández	X	Phil Grant	X	1N – Bob Hill		SR – Aly Cutforth	X	Carol & David Cottam		Don Heidary	X	Cindy Rowland	X
Jeff Raegen	X	Larry Rice		1S – Trent Larsen	X	JR – Lily Yung	X	Alex Cleveland (GOV)	X			Laurie Benton	X
Kyler Van Swol	X	Amy Gonzalez	X	2 – Chris Lam	X	1N – Orion Phan		Mike Piccardo (INV)	X			Diana Fetterman	X
Mike Nichols	X	Pat Spellmeyer	X	3 – Kevin Twohey		1S – Aria Pon	X	Markus Daene	X			Annie Stein	X
Asher Green	X	Larry Rice	E	4 – Jim Morefield	X	2 – Monica Warren		Erik Scalise (NNA)	X			Karen Bair	X
Tyler Long	X	Clint Benton	X			2 – Alexis Thompson		Gina Barsotti	X			Beau Caldwell	X
Amy Chen	X	Kelly Nathane	X			3 – Brittney Blair		Jenna ?	X			Morgan Roarty	X
Doug Reed						4 - Pulin Muangsiri	X	Lee Ward	X				
Kent Yoshiwara	X							Leo Lin	X				

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW-UP DATE
Meeting Called to Order	Meeting was called to order by Lehla Irwin at 7:32 PM		
Conflict of Interest	Meeting opened with the reading of the Conflict of Interest Statement.		
Minutes from Previous Meeting	February 18, 2026 Board of Directors Minutes – Posted Correction of the spelling of Mary Ann Cropper. C. Lam moved to approve minutes as corrected, K. Yoshiwara 2nd	Approved	
Minutes from Previous Executive Committee Meetings	March 18, 2026 Executive Committee Minutes – Posted J. Morefield moved to affirm the actions of the Executive Committee, M. Piccardo 2nd	Approved	
Officer's Reports			
Chair Presentation of Audit	Lehla Irwin – 1.		
Admin Vice-Chair	Verónica Hernández – 1. Motion to amend the agenda to move the presentation of the budget to New Business C. Lam 2nd	Approved	
Vice Chair – Program Operations	Kyler Van Swol – 1. No Report		
Vice Chair – Program Development	Mike Nichols – 1. No Report		
Vice Chair - Finance	Jeff Raegen – Posted 1. Balance sheet shows that most grant have been paid out now	Approved	

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	<ol style="list-style-type: none"> 2. Investment fund is down a little due to the market 3. Liabilities are higher right now due to ZAM expenses and up coming Travel Support payouts 4. P&L Membership is slightly up but still lower than year-to-date 5. Revenue is a little higher for March, slightly higher than year-to-date budget 6. OPTC camp did not happen this year, so that was a savings in the budget 7. Expenditure - Travel Support is up and over budget - more qualifiers and more use of the program 8. MEFAP expenses are up significantly due to the online meet registration feature allowing more members to use the program. 9. Audit costs are coming in under budget 10. We were targeting a \$12K deficit for March, but we are at \$17K, but since net operating revenue is positive, we should finish out the year close to being balanced. <p>V. Hernández moved to approve financial documents as presented, C. Lam 2nd</p>		
Age Group Committee	Tyler Long – <ol style="list-style-type: none"> 1. No Report 		
Senior Committee	Asher Green – Posted <ol style="list-style-type: none"> 1. 		
Registration	Laurie Benton – Posted <ol style="list-style-type: none"> 1. 		
Report/Recom - Staff	Cindy Rowland – Posted <ol style="list-style-type: none"> 1. Beau Caldwell – Posted <ol style="list-style-type: none"> 1. Meet Organization <ol style="list-style-type: none"> a. Refund process & waitlist plan to reduce attrition with meet entries b. Plan for a time-line of refunds & waitlist that needs to be approved by board before going to Fastswims c. Item to be taken back to committees 		
Consent Calendar	Consent Calendar presented for approval (including all committee reports and minutes) except: Pulled: Officials, Open Water, Safe Sport J. Morefield moved to approve the consent calendar minus the pulled items, M. Piccardo 2nd	Approved	
Officials	Phil Grant – Posted <ol style="list-style-type: none"> 1. Amazing turn-out of officials for both Spring Age Group Champs and Far Westerns 2. Mike Davis received Official's Excellence Award from USA Swimming for his years of leadership and mentorship. 		

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Open Water	Erik Scalise 1. Working on the schedule of all Open Water events across the country 2. People interested in officiating should contact Erik Scalise		
Safe Sport	Marisa Cozort – 1. Working on a motion to make Safe Sport Certification a requirement to receive a PC Club Grant.		
Supplementary Oral Reports	Cindy Rowland 1. Larry Rice will be retiring for timing meets at the end of 2026 calendar year.		
Old Business			
Old Motions	<p>1. 2603GOV01 - Zone Membership Motion to clarify the determination of a club's membership in a zone by adding "Membership in the following zones shall be determined by the physical location of the primary training facility of the club." to the Rules and Regulations. SECTION 1 ZONES A. Zones 1. [unchanged] B. Geographic Definition 1. Membership in the following zones shall be determined by the physical location of the primary training facility of the club.</p> <p>2. 2603GOV02 – Treasurer Job Description Motion to amend the Rules and Regulations to reflect that a paid Staff Treasurer may not be a signer of account for Pacific Swimming. C. Duties and Responsibilities of General Chair and Vice Chairs 1.-5. [unchanged] 6. Treasurer a.-b. [unchanged]. c. The Treasurer is an aAuthorized signer Representative on Pacific Swimming Bank and Investment Accounts unless the Treasurer is a paid staff member. The Treasurer shall publish monthly a Consolidated Statement of Financial Position (balance sheet) and Statement of Activities Budget Performance (profit & loss) and submit them to the Finance Vice Chair.</p> <p>3. 2603FIN01 – Motion to Update Financial-related Policies and Procedures Motion: as recommended by the joint Finance-Governance Subcommittee for Financial Policies, to amend the following Pacific Swimming Policies and Procedures to reflect existing internal policies and practices. Along with other minor changes, the major changes include: 1. P&P Section II, Budget & Finance, completely replaced, showing where the current language was moved, retained, modified, deleted, or replaced. 2. Major additions to P&P Section V, Travel Expense Reimbursement. 3. Major revisions to P&P Section XV, Records Management.</p>	<p>Approved</p> <p>Approved</p> <p>Approved</p>	

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New Business	<ol style="list-style-type: none"> Presentation of the 2026-2027 Draft Budget <ol style="list-style-type: none"> Membership, meet fees, and travel support trends were researched and modeled to establish budget All committees submitted adjustments to their budgets. Initial draft budget would be \$194,00 deficit if no changes are made. After research over 4 years, income is almost completely flat/unchanging, while expenditures and costs are continually increasing. See attached documents for more details 		
New Motions	<ol style="list-style-type: none"> Motion 2604BC01 – Increase Registration fee for Premium Athlete membership Motion: Increase the Premium Athlete membership fee as found in Rules & Regulations, Section 3, A, 4, a., by \$10 per year with the upcoming USA Swimming 2027 registration year. 4. Registration and Membership Fees a. The Registration fee for a Premium Athlete membership shall be the USA Swimming Premium Athlete registration fee plus \$19.00 <u>\$29.00</u> and a \$1.00 Technology Fee. (3/20/24) (3/19/25) (10/15/25) 	30-Day	5/22/26
	<ol style="list-style-type: none"> Motion 2604BC02 – Increase Age Group Meets Individual and Relay Entry Fees Motion: Increase the Age Group Meets Individual and Relay Entry Fees, as found in Rules & Regulations, Section 4, B, 1, table., by \$1.00 each. The amounts for the Age Group section only will change to: Meet Category Individual Entry Fees Relay Entry Fees Total Fee To Host Due PC Total Fee To Host Due PC Age Group Meets \$4.50 \$3.15 \$1.35 \$9.00 \$6.30 \$2.70 <u>\$5.50</u> <u>\$3.85</u> <u>\$1.65</u> <u>\$10.00</u> <u>\$7.00</u> <u>\$3.00</u> 	30-Day	5/22/26
	<ol style="list-style-type: none"> Motion 2604BC03 – DDEI Grant Program to become part of Investment Funds Motion: Update the DDEI Grant Program to be drawn from the Investment Funds, rather than operating budget. Add language to Policies and Procedures, Section XIV, 9: 9. The Committee shall prepare a draft of the annual DDEI budget for submittal to the Finance Vice Chair, Board of Directors, and House of Delegates. Funding shall be based upon need and funding amounts shall be determined by the Board of Directors <u>drawn from Pacific Swimming Investment Funds.</u> 	30-Day	5/22/26
	<ol style="list-style-type: none"> Motion 2604BC04 – Adopt 2026-2027 Budget Motion: <u>The Board of Directors recommends adoption of</u> Adopt 2026-2027 Budget as presented by the Budget and Finance Committees. V. Hernandez moved to amend, J. Morefield 2nd, amendment Approved 	Approved	
	<ol style="list-style-type: none"> Motion 2604INV01 – Investment Committee Policies and Procedures The Investment Committee moves that the Pacific BOD accept the 'Section L' text below, approved at the April 14, 2026 Investment Committee meeting, as the Pacific Swimming Policies and Procedures manual entry defining the Investment Committee. L. Investment Committee 1. The Investment Committee provides direction and input to the Finance Committee regarding 	30-Day	5/22/26

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	<p>the investment of Pacific Swimming's working capital, funded reserves and endowment funds, including but not limited to:</p> <ol style="list-style-type: none"> At least quarterly, and in conjunction with a meeting of the Investment Committee, schedule a presentation by the Pacific Swimming Investment Advisors on the status of Pacific Swimming's investment portfolio. Establish, define and maintain a Pacific Swimming grant program to support critical areas of the LSC such as the meet hosting process, development of the athlete, professional growth of LSC club coaches, or any other specific area of need as determined by the committee. Other specific tasks related to the sound stewardship of Pacific Swimming Investment Funds as delegated by the Finance Committee. <p>2. Committee Members:</p> <ol style="list-style-type: none"> Committee Chair (appointed by the General Chair with input from the Finance Committee Chair) Finance Vice Chair (serves as chair if no chair has been appointed) Pacific Swimming Treasurer Pacific Swimming General Chair One representative appointed by each Zone (5) Pacific Swimming DDEI Committee Representative appointed by the DDEI Committee At least three and not more than five athlete members with no more than two athlete members from any one zone (5) <p>3. Term limits: none except as specified in the Bylaws for elected members.</p> <p>4. Frequency of meetings: the committee shall meet quarterly and more often, as needed, to conduct the business of the committee (for example, to evaluate and award grants). Meetings shall be at the call of the Chair, or of any three members of the committee, with at least five days' notice.</p> <p>6. Motion that 2604FIN01, 02, 03, and 04 be forwarded to the House of Delegates with the Board of Directors recommendation that they be adopted as a package.</p> <p>J. Morefield moved, M. Piccardo 2nd</p>	Approved	
Closing Comments			
Next Meeting	Wednesday, July 22, 2026		
Meeting Adjourned	Adjourned 9:18 PM		

Respectfully submitted by,
Amy Chen, Secretary
Pacific Swimming Board of Director
Verónica Hernández, Administrative Vice Chair